

ASSIGNED AREAS	RESPONSIBLE INDIVIDUAL	PHONE EXTENSION
Accounting & Funding Costs	<a href="#">Mail Center Supervisor</a> Dian Ditch	387-8812
Bulk mail & Design	<a href="#">Mail Center</a> Suzi West-Moneta	387-8812
Business Reply Mail	<a href="#">Mail Center Supervisor</a> Dian Ditch	387-8812
Certified/Registered Mail	<a href="#">Mail Center</a> Suzi West-Moneta	387-8812
Change of Campus Address-Mail Stops	<a href="#">Mail Center and</a>	387-8812
	WMU Human Resources	387-3622
Distribution	<a href="#">Mail Center</a> Suzi West-Moneta	387-8812
Express Mail	<a href="#">Mail Center</a> Suzi West-Moneta	387-8812
International Mail (any carrier)	<a href="#">Mail Center</a> Suzi West-Moneta	387-8812
Internal Deliveries	<a href="#">Scheduling</a>	387-8819
	Tom Wright	387-8811
Mail Piece Design	<a href="#">Mail Center Supervisor</a> Dian Ditch	387-8812
	<a href="#">Account Manager</a> Ron Grinage	387-8817
Mail Routes, Schedule Changes, and Mail Stop Codes	<a href="#">Mail Center Supervisor</a> Dian Ditch	387-8812
	<a href="#">Account Manager</a> Ron Grinage	387-8817
Receiving (Motor Freight)	<a href="#">Receiving</a> Mike MacCreery	387-8819
Shipping (Motor Freight)	<a href="#">Receiving</a> Mike MacCreery	387-8819
Special pickup	<a href="#">Scheduling</a> Tom Wright	387-8811
UPS	<a href="#">Mail Center</a> Elaine Frybarger	387-8812