

Western Michigan University Request for University Prior Approval

Principal Investigator (Name:)	Department:	Fund & Cost Center:
Project Title:		Project Period: to
Sponsor Award No:	Sponsor Contact Person:	Telephone No.

Request Approval for: (Justification Required – See Section Provided Below)

Pre-award Cost (New or Continuation)	Budget Revision	Equipment – Special Purpose
Carry Over of Funds	Domestic Travel	Equipment – General Purpose
No-Cost Extension	Foreign Travel	Other -

Granting Agency: (check one)

Air Force Office of Scientific Research (AFOSR)	Department of Education (DOED)	Office of Naval Research (ONR)
Army Research Office (ARO)	National Aeronautics and Space Administration (NASA)	National Science Foundation (NSF)
Department of Agriculture (USDA)	National Institutes of Health (NIH)	Environmental Protection Agency (EPA)
Department of Energy (DOE)	National Endowment for the Humanities (NEH)	Other -

Justification: Provide a detailed explanation of the action requested and its benefit to the project.

Certification by Principal Investigator. This request is consistent with the scope and objectives of the project as approved by the awarding agency.

Principal Investigator Signature:	Date:
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Approval by the Grants and Contracts Office. This request has been reviewed for allowability within the prior approval requirements and is consistent with agency and University policies.

Grants and Contracts Signature:	Date:
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Approval by the Office of the Vice President for Research. This request has been reviewed for consistency with agency and University policies and is approved.

Vice President for Research Signature:	Date:
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