

**Western Michigan University
Summary of Delegated Expanded Authorities under Federal Grants**

Key

- X = Expanded authority delegation applies to this issue – UPAS form required
 N/A = Expanded authority does not apply – sponsor approval required
 P = Partially applicable – contact the Grants & Contracts Office for clarification

	AFSOR	ARO	USDA	DOE	DOED	NASA	NIH	NEH	ONR	NSF	EPA
Pre-award costs (Up to 90 days prior to start date)	X	X	X	X	X	X	X	X	X	X	X
No-Cost extensions ¹ (Up to 12 Months)	N/A	N/A	X	X ⁴	X	X	X	X	N/A	X	X ²
Carryover of funds (Unobligated Balances)	P ⁵	X	P ⁵	X ³	X	X ⁴	X ³	N/A	X	X	X ⁵

Cost/Budget Related Authorities

Budget Revisions ⁶	X	X	X	X	X	X	X	X	X	X	X
Domestic Travel	X	X	X	X	X	X	X	X	X	X	X
Foreign Travel ⁷	P ⁷	N/A	P ⁸	P ⁷	P ⁷	P ⁷	P ⁷	P ⁷	P ⁷	P ⁷	P ⁷
Equipment (General Purpose) ⁹	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Equipment (Special Purpose) ¹⁰	X	P ¹¹	X	X	X	P ¹¹	X	X	X	X	X

1. Sponsor must be notified 10 to 30 days prior to termination date depending on agency requirements. (See award terms and conditions for details.)
2. Cannot extend project period beyond 5 years.
3. Notification of carryover must be included on FSR269 at the end of each funding period and budgeted in the proposal at the competing renewal stage.
4. Estimate of unexpended funds must be identified in the grant budget section of renewal proposal.
5. Balances from the last budget period of an expiring grant may not be carried forward to a new grant.
6. Varying restrictions on budget revisions apply to each federal agency. Review the award document and contact Grants & Contracts for specific details.
7. Travel requires the use of U.S. Flag Carrier. (See award document for any special terms.)
8. Sponsor approval is required when the approved budget as documented by the award notice contains an asterisk (*) for this budget category.
9. Permanent equipment is usable for other than research. Examples include office equipment, data processing equipment, and printing equipment.
10. Permanent equipment that is usable only for research. Examples include microscopes, spectrometers, and other scientific equipment.
11. Sponsor approval required for equipment costing \$5,000 or more not specifically identified in the budget incorporated as part of the grant.

These provisions may be superseded by particular award terms and conditions. Prior approval of the funding agency is required for change in the scope or objective of the project, for the absence of more than 3 months of the PI or for more than 25% reduction in time devoted to the project by the PI. Subcontracts or subgrants normally require prior approval of the funding agency unless described in the application and funded in the approved award.